

Approved ~~Proposed~~ Minutes
September 21, 2021
5:30 PM - 6:25 PM
Tecumseh District Library

The September meeting of the Tecumseh District Library Board was called to order at 5:30 PM by President Lisa Hart.

Reading of the mission and vision statements.

Roll call was taken. The Trustees present were Debbie Gilbey, Lisa Hart, Matt Linke, Jane Poczatek, Judy Prater, Carma Roesch and Dana Schumacher-Schmidt. Also present was Library Director Susan Bach. Ailie Weaver from Maner Costerisan was present to give the audit report. Kyle and Sara Hayes were guests at the meeting.

Approval of the September 2021 Agenda - The agenda was amended to move the audit report to just before Treasurer's Report. Jane Poczatek moved to approve the agenda as amended. Debbie Gilbey seconded the motion. Motion was approved as amended and it passed.

Public Comment Re: Agenda Items: no public comment

Induction of new Trustee Dana Schumacher-Schmidt.

Minutes from the August 17, 2021 Meeting (see attached) Motion: Judy Prater moved to approve the August meeting notes. Debbie Gilbey seconded the motion. Motion was approved and it passed.

Audit Report Presentation Maner Costerisan PC

Treasurer's Report (see attached) Motion: Judy shared more information from the report. Debbie Gilbey moved to approve the treasurer's report. Dana Schumacher-Schmidt seconded the motion. It passed.

Approval of the consent September 2021 Agenda - Jane Poczatek moved to approve the agenda. Debbie Gilbey seconded the motion. Motion was approved and it passed.

Friends Report: (see attached): Friends' September book sale made \$825. Current balance is \$11,800. Say Yes campaign and a new reference desk for the library are on their next purchase agenda. Next book sale will be during Appleumkin Festival, October 9.

Director's Report: (see attached): Susan shared more details regarding her report. Sunday hours are Oct through April. Two new assistants have been hired and are being trained. Farmer's Market booth went well. Initial plans are being put into place for the 2023 Millage. The new HVAC system is in place for the history room to make the room stable with the heating, air conditioning, and humidity. Painting is taking place. Pierce Houston attended TPS open houses and is offering a college intro night for students in October. Mary Beth Reasoner is offering Stories with a Splash in conjunction with the community pool. The evening book club is doing well.

Old Business:

- Advocacy
 - Gifts and Memorials – Thank you notes are always appreciated.
 - MLA Conference – October 13-14, 2021 - Virtual
- Board Retreat - December 11, 2021 9am-2pm
- Continuing Education: United for Libraries Short Takes for Trustees – Evaluating the Library Director

New Business:

- Audit Report presentation - covered earlier in the meeting prior to Treasurer's report.
- Personnel and Internet Policies - brief discussion and review of Internet Policy regarding computer usage by patrons.

Public Comments Re: Non-Agenda Items: Public comment regarding the library policy and sending fines to collections. Also, attention was brought up in comments about trying to pay a fine without a library card.

Other Business:

- Next Month: Treasurer Semi-Annual Financial Report
- Good of the Order - Holiday gathering with Trustees and Staff, Friday, December 3, 2021, 5-6 pm
- Sunshine Fund: National Friends of the Library Week - Oct 17-23, 2021 - attend and/or help with snacks for the October meeting.

Adjournment at 6:25 PM

Next Meeting: October 19, 2021

Respectfully submitted,
 Carma Roesch
 TDL Trustee Secretary
 Approved October 19, 2021