

~~Proposed~~ Approved Minutes
November 15, 2022
5:30 PM – 6:35 PM
Tecumseh District Library

The November meeting of the Tecumseh District Library Board was called to order at 5:30 PM by Vice President, Carma Roesch.

Reading of the mission and vision statements

Roll call was taken. The Trustees present were Debbie Gilbey, Matt Linke, Jane Poczatek, Judy Prater, Carma Roesch, and Dana Schumacher-Schmidt. Also present was Library Director, Susan Bach. Trustee Lisa Hart was absent.

Public Comment: There was no public comment.

Approval of Minutes from the ~~September 20, 2022~~ October 18, 2022 Meeting (see attached): The minutes were approved as previously distributed and amended.

Reports:

- **Director's Report (see attached):** Susan Bach shared more details regarding her report and provided copies of the published annual report and a new bookmark that will be used for outreach.
- **Treasurer's Report (see attached):** Judy Prater shared more details regarding her report. The Certificate of Deposit (CD) at TLC Community Credit Union for \$250,000 will mature on December 3, 2022.
Motion: Judy Prater moved that the Board direct Susan Bach to research possible new investment opportunities for reinvestment of the \$250,000 upon the maturity of the CD in December and report back at the December 20, 2022 meeting. The motion was seconded and a roll call vote was taken. Trustees Jane Poczatek, Matt Linke, Carma Roesch, Dana Schumacher-Schmidt, and Debbie Gilbey voted in favor of the motion and it passed.
- **Sunshine Report:** Dana Schumacher-Schmidt reported that plans are going ahead for the holiday gathering with staff on Friday, December 2nd. Carma Roesch will send out a sign-up sheet to Trustees for food contributions for the event.

Special Orders – Policy Review: Operational Policies, O-1 – O-23 were reviewed. Changes and/or corrections for policies O-9, O-10, O-11, O-15, and O-19 were proposed. The changes will be made and presented for approval at the December 20, 2022 meeting.

Unfinished Business:

- **Millage Discussion:** Susan Bach included an update in her Director's Report. It was also confirmed with her that the ballot language is being reviewed by legal counsel. The ballot will cost \$700.
- **Continuing Education:** The Trustees continue to attend webinars and share the information on Google Drive.

Advocacy: Thank you notes will be sent to donors.

New Business:

- Consent Agenda: Marketing, Programming, Technology, Gifts & Memorials. TDL received \$230.00 in donations in October.
- Nominating Committee: Jane Poczatek, Matt Linke, Dana Schumacher-Schmidt. The committee will start talking to trustees individually and present a slate of officer at the December 20, 2022 meeting.
- Friends Report: \$410.00 was made at the November book sale. Their balance at the end of October was \$15,546.45. Nominees were sought for the President and Secretary, as Luanne Bellfy and Sonja Downey reached their term limits. Volunteers came forward for both positions and voting will take place at the December meeting.
- Good of the Order: Attendance at Staff Meetings; the holiday gathering with Staff is set for December 2, 2022. Judy has offered to host a holiday gathering of the Trustees after the December board meeting.

Adjournment: The meeting was adjourned at 6:35 p.m.

Next Meeting: December 20, 2022 @5:30PM

Debralee Gilbey, TDL Trustee Secretary