

Approved ~~Proposed~~ Minutes
May 17, 2022
5:32 PM - 7:00 PM
Tecumseh District Library

The May meeting of the Tecumseh District Library Board was called to order at 5:32 PM by President, Lisa Hart.

Reading of the mission and vision statements.

Roll call was taken. The Trustees present were Debbie Gilbey, Lisa Hart, Jane Poczatek, Matt Linke, Judy Prater, Carma Roesch, and Dana Schumacher-Schmidt. Also present was Library Director, Susan Bach.

Approval of the May 17, 2022 Agenda: Carma Roesch moved to approve the agenda as written and it passed.

Public Comment Re: Agenda Items: There were no members of the public present.

Minutes from the April 19, 2022 Meeting (see attached): Judy Prater moved to approve the April 19, 2022 meeting notes as written and it passed.

Treasurer's Report (see attached): Judy Prater shared more information from the report. Debbie Gilbey moved to approve the Treasurer's report as presented and it passed.

Approval of the May 2022 Consent Agenda: Jane Poczatek moved to approve the consent agenda as written and it passed.

Friends Report: There was no Friends meeting in May.

Director's Report: (see attached): Susan Bach shared more details regarding her report.

Unfinished Business:

- Director Evaluation (See Attached)
 - Susan Bach provided her annual evaluation to the Board along with a list of the Library's achievements during the past 4 years.
- Advocacy
 - Gifts and Memorials – Thank you notes – Thank you to the donors.
- Continuing Education –
 - Roberts Rules of Order – Jane Poczatek provided a brief overview of the latest version of Roberts Rules of Order (See Attached). These documents will be included in the Continuing Education folder.
 - ALA Conference, June 23-28 in Washington D.C.; MLA Conference, October 19-21 in Port Huron.

- Millage Discussion – Carolyn Feldkamp has invited all interested parties to the first Ballot Question Committee meeting on June 14, 2022 at 1:00 p.m. at the John Smith Recreation Center, 810 N. Evans St., Tecumseh.
- Community Meetings Attendance – there will be opportunities to attend Kiwanis meetings and City and Township board meetings as the upcoming millage renewal campaign ramps up.

New Business:

- 2021-2022 Budget Revision - 1st Review; 2022-2023 Proposed Budget – 1st Review (See Attached)
Library Director, Susan Bach presented the current fiscal year budget revision and the proposed budget for fiscal year 2022-2023 and answered questions from the Trustees.

Public Comment Re: Non-Agenda Items:

- No members of Public were present.

Other Business:

- Next Month:
 - 2021-2022 Budget Revision; 2022-2023 Proposed Budget
 - Good of the Order
 - Sunshine Fund

Adjournment: The meeting was adjourned at 7:00 p.m.

Next Meeting: June 21, 2022 @5:30PM

Debbie Gilbey, TDL Trustee Secretary