

Approved ~~Proposed~~ Minutes
March 15, 2022
5:30 PM - 6:38 PM
Tecumseh District Library

The March meeting of the Tecumseh District Library Board was called to order at 5:30 PM by President Lisa Hart.

Reading of the mission and vision statements.

Roll call was taken. The Trustees present were Debbie Gilbey, Lisa Hart, Matt Linke, Judy Prater, Carma Roesch, and Dana Schumacher-Schmidt. Also present was Library Director, Susan Bach. Trustee Jane Poczatek was absent.

Approval of the March 2022 Agenda – Judy Prater moved to approve the agenda. Carma Roesch seconded the motion. The motion was approved and it passed.

Public Comment Re: Agenda Items: no public comment

Minutes from the February 15, 2022 Meeting (see attached) Motion: Dana Schumacher-Schmidt moved to approve the February meeting notes. Carma Roesch seconded the motion. The motion was approved and it passed.

Treasurer's Report (see attached) Motion: Judy shared more information from the report. Carma Roesch moved to approve the treasurer's report. Matt Linke seconded the motion. The motion was approved and it passed. Judy also presented the Semi-annual Financial Report on the Investment of Funds. Carma Roesch moved to approve the Investment Report. Matt Linke seconded the motion. The motion was approved and it passed. Judy also shared that she, Carma, and Susan will be meeting with representatives of Premier Bank.

Approval of the March 2022 Consent Agenda – Debbie Gilbey moved to approve the consent agenda. Dana Schumacher-Schmidt seconded the motion. The motion was approved and it passed.

Friends Report: Judy Prater reported that the Friends made nearly \$600.00 at the March 5th Book Sale. They are also in need of lots of books in good condition for future sales.

Director's Report: (see attached): Susan shared more details regarding her report. The 1000 Books before Kindergarten has begun and is proving to be popular. Staff has been busy packaging seeds in preparation for opening this spring; generous donations were received from seed companies. Susan will provide a list to the Board of the seed donors for thank-you notes to be written. Work on the Historical Room is finished and now more spacious and user-friendly. Susan attended the MLA Advocacy Day. The annual Library Maintenance Walkthrough was completed. Superior Roof performed the annual inspection of the roof; a foot of standing water was found on the roof. Work to add sloping to the roof is needed soon. Susan is looking into Lenawee Community Foundation (LCF) COVID project funding for potential assistance with the restroom upgrade and ionization systems for the furnace vents.

Unfinished Business:

- Advocacy
 - Gifts and Memorials – Thank you notes - thank you to the donors!
 - Public Library Association Conference – March 22-26, 2022, Portland, OR - not attended
- Continuing Education –
 - United for Libraries is presenting the 2 part webinar “Keeping Governance on Track” about challenges to intellectual freedoms, banning books on March 29-30. You can register to attend live or receive the links to view later.
 - The MLA Conference is in October.
 - There will be no Library of Michigan Rurals Conference this year.
- Reminder to Trustees, Lisa Hart, Matt Linke, Jane Poczatek, and Dana Schumacher-Schmidt to file for re-election by August.

New Business:

- It is too soon to start talking about the millage renewal. Carolyn Feldkamp’s husband, Jim, has agreed to be the treasurer of the ballot committee. Board members are encouraged to be involved as private citizens.
- Community meeting attendance – The list of potential groups to visit was reviewed. The next step is to determine what our message is at this point. Lisa and Susan will set up a meeting with Mayor, Jack Baker and City Manager, Dan Swallow.

Public Comments Re: Non-Agenda Items: no public comment**Other Business:**

- Next Month:
 - Director Evaluation
 - Good of the Order - Board Retreat possible dates
 - Sunshine Fund – National Library Week, April 3-9. Dana to meet with Susan to decide on staff appreciation. Administrative Assistant Day is April 27, 2022.

Adjournment at 6:38 PM**Next Meeting: April 19, 2022 @5:30PM**

Respectfully submitted,
Debbie Gilbey, TDL Trustee Secretary