

Approved ~~Proposed~~ Minutes
July 18, 2023
5:31 PM - 6:30 PM
Tecumseh District Library

The July meeting of the Tecumseh District Library Board was called to order at 5:31 PM by President, Lisa Hart.

Reading of the mission and vision statements

Roll call was taken. The Trustees present were Lisa Hart, Judy Prater, Carma Roesch, Stacey Knepper, Dana Schumacher-Schmidt, Debbie Gilbey, and Taylor Williams. Also present were Library Director Susan Bach, Jeanne Knight, Jody Helme-Day and Wendy Van Geison.

Public Comment: There was no public comment.

Approval of Minutes from the June 13, 2023 Meeting (see attached): The minutes were discussed.

Motion: Taylor Williams moved to approve the June 13, 2023 minutes as amended. The motion was seconded and it passed.

Reports:

- **Director's Report (see attached):** Susan shared her report. Susan and Judy Prater attended the DDA meeting at city hall about the empty lot across from the Market on Evans. The Tecumseh Police will provide active shooter training to TDL Staff on July 19, 2023.
- **Teen Services – Jody Helme-Day (see attached):** Jody shared with the Board her professional accomplishments, TDL accomplishments and future plans for Teen Services.
- **Treasurer's Report (see attached):** Judy shared more details regarding the Treasurer's report. An investment at Key Bank is expiring in August. Susan will look into it.
- **Sunshine Report:** Dana had nothing new to report this month.
- **Special Orders:**
 - Policies Review: C-01, C-02, C-04, C-05 2nd review:
Motion: Carma Roesch moved to approve the proposed changes. The motion was seconded and it passed.

Unfinished Business:

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- Continuing Education
 - Carma Roesch attended the ALA Conference and shared information from sessions she attended.
 - The United for Libraries Virtual Conference is August 1-3 and free to attend.
- Capital Improvements Committee
 - Susan is moving forward with the improvements to the roof, seal-coating the parking lot and conversion to LED lighting.

Advocacy: Thank you notes will be sent to donors. Trustees are encouraged to join the MLA

New Business:

- Consent Agenda: Marketing, Programming, Technology, Gifts & Memorials. **Motion:** Debbie Gilbey moved to approve the Consent Agenda for Fiscal Year 2023-2024. The motion was seconded and it passed.
- Friends Report (See Attached): The Friends will sponsor the fall Homefront ad and the Under the Radar program.
- Good of the Order
 - Board Retreat October 28, 2023
 - Fall social gathering
 - Board members are welcome to attend Staff meeting; please let Susan know.

Adjournment: The meeting was adjourned at 6: 30 PM

Next Meeting: August 15, 2023, @5:30PM

Debralee Gillbey, TDL Secretary