Proposed Minutes
June 16, 2026
Time: 5:30PM-7:14PM
Tecumseh District Library

The June meeting of the Tecumseh District Library Board was called to order at 5:30PM by President Taylor Williams

Reading of the Mission and Vision Statements.

Roll call was taken. The Trustees present were Kay Brennan, Debbie Gilbey, Lisa Hart, Stacey Knepper, Dana Schumacher-Schmidt, Taylor Williams and Sharon Wimple. Also present was Library Director Jordan Wright.

President Williams noted that another item will be added to the agenda under "New Business," a discussion related to this year's Appleumpkin.

Public Comment on Agenda Items: No public comment on the agenda.

Approval of Minutes from the May 19, 2026 Meeting: The minutes were approved as presented.

Reports:

- **Director's Report (see attached):** Director Wright shared his written report. The meeting with Simplicity was today and they have proposed moving up the timeline to start in October.

- **Treasurer's Report (see attached):** Treasurer Knepper presented the monthly report.
    - **Motion:** Trustee Gilbey moved to accept the Treasurer's Report as presented. The motion was seconded. No discussion. Voice vote taken. All in favor. Motion passed.

- **Executive Committee (see attached):** The Executive Committee met on June 8. The main topic of discussion was Jordan's Director Evaluation. President Williams thanked all trustees for completing the evaluation and provided an overview of the results including some highlights of the written comments, all of which were highly positive. President Williams shared the committee's recommendation to approve a 5% salary increase on the basis of the outstanding evaluation.
    - **Motion:** Trustee Hart moved to accept recommendation of the Ex Comm to give Director Wright a 5% salary increase effective July 1, 2026. The motion was seconded. Trustee Hart recommended that in future years, Director Wright share with the Executive Committee any other items apart from a salary increase that would be appreciated. Voice vote taken. All in favor. Motion passed.

- **Sunshine Committee Report:** President Williams proposed a lunch in July. She'll come up with an estimate for the event and reach out to trustees for additional contributions to the Sunshine Fund. The current Sunshine Fund balance is $54.

- **Ad Hoc Human Resources Committee Report:** The Committee did not meet this month. The bulk of the work the committee set out to do has been completed and so there is no longer a need to report back on a monthly basis at this point.

Unfinished Business

- **Continuing Education:** Nothing new to report this month.

- **Capital Improvements Committee:** This item will be covered in the discussion of the Master Planning Project below.

- **Bylaws Review:** The ad hoc committee continues to review the streamlined version of the document and share feedback with Director Wright. The goal is to have a document to present for a first reading at the July board meeting.

- **Master Planning Project:** Director Wright reviewed actions taken in the project since the last board meeting. Two weeks ago, he met with the architects for a presentation of their Discovery Review (attached). Director Wright and trustees reviewed and discussed the key recommendations. The architects mentioned that the building seems to be facing the wrong way, though this raises concerns about cost and disruption that would stem from reorienting the building (minimizing these are also key recommendations). The other recommendation that raised a concern was moving staff to the basement. Trustee Hart expressed a desire for more information from the architects about reorienting the building and openness towards this possibility. Director Wright and Trustee Brennan are meeting again tomorrow with the architects and will have more to share in the near future.

- **Director Evaluation:** This item was covered under Committee reports above.

Advocacy:

- Nothing new to report this month.

New Business:

- **Proposed and Final Budget Amendments:** Director Wright circulated proposed final budget amendments in the packet prior to the meeting. Review and discussion of amendments.
    - **Motion:** Trustee Hart moved to approve the final FY 2025-2026 budget amendments as presented. The motion was seconded. Roll call vote taken. All in favor. Motion passed.

- **Review and Renewal of Employee Healthcare Plan and 80/20 Resolution**: Michigan law (Public Act 152 of 2011) requires public entities to limit health care spending. It gives public sector organizations three options to comply with this law. The library has previously elected the 80/20 cost-sharing option. Trustee Hart asked how many employees are in the program and whether family members are currently covered. Director Wright said there are three employees who currently participate. Family members are not currently covered unless the employee pays the full cost of the premium. Trustees asked Director Wright to investigate the cost of adding family members to plans for next year.
    - **Motion:** Secretary Schumacher-Schmidt moved to approve renewal of the library's employee health insurance coverage with Blue Cross Blue Shield of Michigan for the plan year beginning July 1, 2026 and to elect the 80/20 cost-sharing option pursuant to Section 4 of Michigan Public Act 152 of 2011. The motion was seconded. No discussion. Voice vote taken. All in favor. Motion passed.

- **Board Retreat Initial Discussion:** President Williams noted that the retreat has often been held in November and usually on a Saturday. Trustees agreed to meet on November 14 from 9am-1pm, to be followed by lunch. Director Wright will invite Kate Pohjola Andrade to join the retreat.

- **Consent Agenda:** Marketing and Programming. Gifts & Memorials. Trustee Hart will write thank you cards for this month's donor.

- **Friends Report (see attached)**: The Friends' treasury remains healthy. The book sales are more successful than ever and books are still always needed. The July book sale is a week later than usual because of the holiday. The Table of Contents committee met last week and all planning is going smoothly for the October 17 event. The Friends are ordering t-shirts for their members.

- **Good of the Order:** President Williams asked Trustees to follow up by email regarding interest in Table of Contents so that we can let the committee know of our final plans. Trustee Hart raised the prospect of a holiday gathering for the Trustees and offered to host.

- **Appleumpkin Discussion:** Director Wright shared his understanding of the library's involvement in the event previous years and usage of library outdoor space. The group that runs Appleumpkin has asked if the library is comfortable with a mechanical bull on the property for this year's event. Discussion of insurance coverage for this kind of activity. President Williams asked if anyone will need to sign a waiver to ride the bull. Vice-President Wimple asked if there would be a charge for the mechanical bull. Director Wright will find out, but his inclination, shared by all Trustees, is not to host something on the library lawn that would require participants to pay a fee.

Facilities Tour

Public Comment:
- No public comment.

Adjournment: The meeting was adjourned at 7:14PM.
Next Meeting: July 21, 2026 @5:30PM

Submitted by:
Dana Schumacher-Schmidt, TDL Board Secretary