

Approved ~~Proposed~~ Minutes  
June 21, 2022  
5:30 PM – 6:34 PM  
Tecumseh District Library

The June meeting of the Tecumseh District Library Board was called to order at 5:30 PM by President, Lisa Hart.

Reading of the mission and vision statements

Roll call was taken. The Trustees present were Debbie Gilbey, Lisa Hart, Jane Poczatek, Matt Linke, Judy Prater, and Dana Schumacher-Schmidt. Also present was Library Director, Susan Bach, Gary Seguin, and Carolyn Feldkamp. Trustee, Carma Roesch was absent.

**Public Comment:** President, Lisa Hart explained the rules for public comment.

**Approval of Minutes from the May 17, 2022 Meeting (see attached):** As no corrections were noted, the minutes stand as previously distributed.

**Consent Agenda – Marketing, Programming, Technology, Gifts & Memorials**

Jane Poczatek moved to approve the Consent Agenda as presented. The motion was seconded and it passed.

**Director's Report: (see attached):** Susan Bach shared more details regarding her report. Jane Poczatek moved to allow Susan Bach to take \$10,000.00 from the Lenawee Community Foundation spendable balance to invest in short term Treasury Bonds as advised by Key Bank. The motion was seconded. A roll-call vote was taken. Trustees Debbie Gilbey, Jane Poczatek, Matt Linke, Judy Prater, and Dana Schumacher-Schmidt voted yes and it passed.

**Treasurer's Report (see attached):** Judy Prater shared more information from the report. There was no discussion, the Treasurer's report was approved as presented.

**2021-2022 Budget Revision – 2<sup>nd</sup> Review (See Attached):** Library Director, Susan Bach presented the current fiscal year budget revision and answered questions from the Trustees. Dana Schumacher-Schmidt moved to approve the current fiscal year budget revision. The motion was seconded. A roll-call vote was taken, Trustees Debbie Gilbey, Jane Poczatek, Matt Linke, Judy Prater, and Dana Schumacher-Schmidt voted yes and it was approved.

**2022-2023 Proposed Budget – 2<sup>nd</sup> Review (See Attached):** Library Director, Susan Bach presented the proposed budget for fiscal year 2022-2023 and answered questions from the Trustees. Judy Prater moved to approve the proposed budget for fiscal year 2022-2023. The motion was seconded. A roll-call vote was taken. Trustees Debbie Gilbey, Jane Poczatek, Matt Linke, Judy Prater, and Dana Schumacher-Schmidt voted yes and it was approved.

**Advocacy - Gifts and Memorials (See Attached):** Thank you notes to be written to donors.

**Continuing Education:**

- Roberts Rules of Order
- ALA Conference, June 23-28 in Washington D.C.
- MLA Conference, October 19-21 in Port Huron.

**Unfinished Business:**

- Millage Discussion – Carolyn Feldkamp reported that the first meeting of the Ballot Question Committee was well attended and productive.
- Community Meetings Attendance – there will be opportunities to attend Kiwanis meetings and City and Township board meetings as the upcoming millage renewal campaign ramps up.

**Other Business:**

- Library Closing Dates July 2022–June 2023 (See Attached): Jane Poczatek moved to approve the Library Closing dates for fiscal year 2022-2023 as presented. The motion was seconded and it passed.
- Friends Report: The Friends' account balance is currently over \$14,000.00 and they are looking to spend some money.
- Good of the Order: Attendance at Staff Meetings; August Board Get-together. Trustees seeking re-election must file with the County Clerk's Office on or before August 16, 2022 by 4:00 p.m.
- Sunshine Fund: A summer luncheon for the Staff is being planned.
- Next Month: New Fiscal Year begins, Yearly Consent Agenda

**Adjournment:** The meeting was adjourned at 6:34 p.m.

**Next Meeting: July 19, 2022 @5:30PM**

Debralee Gilbey, TDL Trustee Secretary