

Approved ~~Proposed~~ Minutes
March 19, 2019
5:32PM - 7:13PM
Tecumseh District Library

The March meeting of the Tecumseh District Library Board was called to order at 5:32 PM by President Jane Poczatek. Roll call was taken. Trustees present were Heather Burdick, Lisa Hart, Matt Linke, Jane Poczatek, Judy Prater, and Carma Roesch. Also present was Library Director Susan Bach. Pam Bunch was absent.

Reading of the Tecumseh District Library Mission and Vision statements.

Approval of the March 2019 Agenda - Heather Burdick moved to approve the agenda. Judy Prater seconded the motion. It passed.

Public Comment Re: Agenda Items: no public comment

Oath of Office: Lisa Hart took the oath of office to become a TDL Trustee.

Minutes from the February 19, 2019 Meeting: (see attached) Motion: Heather Burdick moved to approve the February meeting notes as adjusted. Matt Linke seconded the motion. It passed.

Treasurer's Report (see attached) Motion: Judy reviewed her report with the Board. Judy shared in detail how to read the ONB Endowment reports for the TDL Trustees. This is a part of the Board education and information plan. Heather Burdick moved to accept the treasurer's report. Matt Linke seconded the motion. It passed.

Consent Agenda: (see attached) Motion: Heather Burdick made a motion to accept the consent agenda. Lisa Hart seconded. It passed.

Friends Report (informational): Two book sales in May, first Saturday as well as the 2nd Saturday in coordination with the community sale. Several new members have joined the Friends' group. The Friends' balance is \$14,289.41. The Friends' made a donation to the library for Celebrate Tecumseh/Community Days.

Director's Report: (see attached): Susan shared more details regarding her report. TDL has a new updated logo. Genius Kits will be coming in April and will be available on the 1st Saturday of each month to coincide with the Friends' book sales. A survey will be going out to the community regarding the library and future needs/wants. Hot spots have been very popular. Window caulking has been done on the front windows of the library. A \$39,755 check was received from the Local Community Stabilization Authority for the library. It is from revenue that was missing from personal property tax differences.

Old Business:

Advocacy - Board members are asked to contact legislators to save libraries and funding for libraries. April 11 - Celebrate Tecumseh at THS.

Gifts & Memorials - Thank you notes - Trustees are asked to continue writing thank you notes to donors.

Strategic Planning: Woodlands Co-operative Director Kate Pohjola Andrade will be helping the TDL Trustees and Director with the next three year strategic plan. A new survey will be made and will go out to the community in April 2019. The Board will then meet in June 2019 to get the plan in place.

New Business:

Finance Policies Review: The Board reviewed the policies. TDL Policy F-05-Investment Policy was briefly discussed in detail. No recommended changes were suggested at this time to any finance policies.

By-Laws Article V Review: There are some suggested updates to Article V regarding duties of officers. The Board is asked to review the recommended updates for the April 2019 meeting. A vote will take place at the April meeting.

Proposed Hot Spot Policy Review: Heather Burdick made a motion to accept the new policy. Matt Linke seconded the motion. The first reading passed. A second reading and vote will take place in April.

Public Comment Re: Non-Agenda Items: none

Other Business: Look at the iPod Shuffle Policy for the April meeting. Welcome to Lisa Hart, the newest TDL Trustee.

Adjourned at 7:13PM

Next regular meeting will be Tuesday, April 16, 2019, at 5:30 PM.

Respectfully submitted,
Carma Roesch
TDL Board of Trustees Secretary
Approved April 15, 2019