

Approved Minutes
January 16, 2018
5:31PM - 6:19PM
Tecumseh District Library

The January meeting of the Tecumseh District Library Board was called to order at 5:33PM by President Jane Poczatek. Roll call was taken. Trustees present were Pam Bunch, Heather Burdick, Stan Legenc, Matt Linke, Jane Poczatek, Judy Prater, and Carma Roesch. Also present was Library Director Gayle Hazelbaker.

Approval of the January 2018 Agenda - Stan Legenc motioned to approve the agenda. Matt Linke seconded the motion. Agenda passed.

Public Comment Re: Agenda Items: no comment

Minutes from the December 19, 2017 Meeting: (see attached) Motion: Stan Legenc moved to approve the December minutes as adjusted. Judy Prater seconded. Approved meeting minutes with three corrections.

Treasurer's Report (see attached) Motion: Judy shared information regarding the treasurer's report. A salary cap for the new director was recommended by the finance committee. There were some corrections made to the finance report. Pam Bunch moved to accept the treasurer's report as amended. Matt Linke seconded. It passed.

Consent Agenda: (see attached) Motion: Heather Burdick motioned to approve the consent agenda as amended. Stan Legenc seconded and it passed.

Friends Report (informational): Murder Mystery will be coming on April 22, 1:30-4:30. Advertising for the event is ongoing. Next book sale is the first weekend in February.

Director's Report: (see attached): Gayle shared some additional items to her report. Outside lights have been replaced as well as a few others they noticed. Annual state aid report has been submitted. Lenawee Neighbors had an article about all county libraries, but did not include the Tecumseh District Library or the Lenawee District Library. A check from Old National for the book endowment arrived in the amount of \$6374.48.

Old Business:

Advocacy - Jane shared new events available through the library. Also discussed were other advocacy opportunities, including Net Neutrality and MLSA. It is important to continue to advocate for libraries.

Gifts and Memorials Thank You Notes - TDL Board Trustees will continue to write thank you notes to donors.

Director Search Update - Already a good response from potential candidates. Ads have been placed except for in Library Journal. We may drop placing the ad there due to technical difficulties and the placement of so many other locations of the ad. Search committee will be meeting on January 29. This is an Ad Hoc committee for the Director Search. A motion was made Stan Legenc to add Susan Gilmore to the Director Search committee. Judy Prater seconded the motion and it passed.

New Business:

Materials and Circulations Policies Review - The board read through the policies and no additions or corrections are needed as this time.

Rural Libraries Conference - At the Grand Traverse Resort April 30-May 2. There is a Trustees day during the conference. Registration closes March 31, 2018.

Committees - The committee list was distributed. See included.

Public Comment Re: Non-Agenda Items: no public comments

Adjourned at 6:19PM

Next meeting will be Tuesday, February 20, 2018 at 5:30PM.

Respectfully submitted,
Carma Roesch
TDL Board of Trustees Secretary
Approved February 20, 2018