

Approved Minutes
June 20, 2017
5:34PM - 6:20PM
Tecumseh District Library

The June meeting of the Tecumseh District Library Board was called to order at 5:34PM by President Jane Poczatek. Roll call was taken. Trustees present were Pam Bunch, Debbie Lawson, Stan Legenc, Jane Poczatek, Judy Prater, and Carma Roesch. Also present were Library Director Gayle Hazelbaker, Heather Burdick, Carolyn Feldkamp, and Karen Stoops from the Friends' Group. Trustee Matt Linke was absent.

Approval of the Agenda - Stan Legenc motioned to approve the agenda and Debbie Lawson seconded. It passed.

Public Comment Re: Agenda Items: Noted that the next meeting listed on the agenda should be July 18, 2017.

Minutes from the May 16, 2017 Meeting: (see attached) Motion: Debbie Lawson moved to approve the May minutes. Stan Legenc seconded. It passed.

Additional note to the Agenda for the Special Meeting on June 7, 2017: Motion made by Judy Prater and seconded by Stan Legenc. It passed.

Minutes from the Special Meeting on June 7, 2017 (see attached) Motion: Stan Legenc moved to approve the special meeting minutes and it was seconded by Debbie Lawson. It passed.

Treasurer's Report (see attached) Motion: Debbie Lawson reviewed the report as submitted to the board. Judy Prater moved to approve the report that was submitted and it was seconded by Stan Legenc. It passed.

Consent Agenda: (see attached) Motion: Debbie Lawson moved to accept the Consent Agenda. The motion was seconded by Pam Bunch and it passed.

Friends Report (informational): Heather shared information from the Friends' group. Baskets are on display near the reference desk. Monday, October 9 will be the Trustee/Friends' meet and greet.

Director's Report: (see attached): Gayle reviewed a view items from her report for the board.

Old Business:

- Advocacy -
 - Trustees are reminded to take the survey to keep track of events that Trustees attend.
 - Also, when attending events, make sure to wear the Trustee badge.
 - Writing nice notes to staff would be great support to the library staff.
 - United for Libraries quotes for them to show how we appreciate their work.
 - Letter to the editor on behalf of the Board of Trustees
 - Pam Bunch approved and Debbie Lawson seconded a motion to send a letter to the editor to both *The Tecumseh Herald* and to *The Daily Telegram*.
- Gifts and memorials - someone to write a note for the one gift. Jane is taking care of that.
- FY 2017-2018 Proposed Budget - A motion to accept the budget was made by Stan Legenc and seconded by Pam Bunch. The budget passed.

New Business:

- FY 2017-2018 Library Closing dates - A motion to accept the library closing dates was made by Debbie Lawson and seconded by Stan Legenc. It passed.
- Table of Contents Event - Carolyn Feldkamp and Karen Stoops shared information about this event that is being planned for Sunday, November 5, 2017, 1PM-4PM at Gloria Dei Lutheran Church. \$20 per person. There is still room for more people to get a table.
- Ad Hoc Committee for Evaluation Revision - Stan, Jane, Carma, and Gayle have volunteered to be on this committee.
- Running some Trustee events to promote the library that would include: continuing education, advocacy, attendance, and philanthropy.

Public Comment Re: Non-Agenda Items: no public comment

Adjourned at 6:20PM

Next meeting will be Tuesday, July 18, 2017 at 5:30PM.

Respectfully submitted,

Carma Roesch

Approved July 18, 2017