

## Approved Minutes

July 28, 2015

5:34 PM to 6:52 PM

Tecumseh District Library

President Jay Samelak called the meeting to order at 5:34 PM. Trustees in attendance were Carolyn Feldkamp, Debbie Lawson, Stan Legenc, and Jay Samelak. Trustee Matt Linke arrived a few minutes late. Trustees Chuck Gehrke and Jane Poczatek were absent.

Library Director, Gayle Hazelbaker was also in attendance.

### **Approval of Agenda**

Agenda item Lower Level Renovation was added to Old Business. The yearly Consent Agenda was placed immediately after Approval of Agenda. **Motion:** A motion to approve the amended agenda was made by Stan Legenc and seconded by Deb Lawson. The motion passed unanimously.

### **2015- 2016 FISCAL YEAR CONSENT AGENDA** (see attached)

All items listed in the Consent Agenda were deemed satisfactory. The only point to be determined was the Meeting Date and Time of the monthly meetings. It was decided monthly meetings will be held the third Tuesday of each month beginning at 5:30 PM.

**Motion:** A motion to approve the 2015-2016 Fiscal Consent Agenda as presented was made by Stan Legenc. Deb Lawson seconded the motion and it passed unanimously.

**Public Comment Re: Agenda Items:** none

### **Minutes from June 23, 2015 Meeting** (see attached)

**Motion:** Deb Lawson moved to approve the minutes from the June 23, 2015 meeting. The motion was seconded by Matt Linke and it passed unanimously.

### **Treasurer's Report:** (see attached)

**Motion:** Carolyn Feldkamp moved to accept the Treasurer's Report. Matt Linke seconded and the motion passed unanimously.

### **Consent Agenda:** (see attached)

Matt Linke moved to accept the Consent Agenda. Stan Legenc seconded the motion and it passed unanimously.

**Friends' Report:** Gayle Hazelbaker reported the Friends will be holding a Book Sale this weekend.

**Director's Report:** (see attached)

Gayle also added the information that she had received the contract back from Krieghoff which details items they would like to strike from the language or change. She handed out documents which detail these wishes.

**Old Business:**

Lower Level Renovation

Jay Samelak asked trustees to review the suggested changes (generated by Krieghoff) to the AIA Document of General Conditions and be prepared to respond. Which changes will be accepted or rejected and how will we proceed. He asked Ms. Hazelbaker to send the original AIA document to trustees through email for informational purposes only.

President Samelak asked Gayle Hazelbaker to post a Special TDL Board meeting to be held at 6 PM (following the 5:30 Meeting of the Committee of the Whole) on Tuesday, August 4<sup>th</sup>.

The only item of business will be the disposition of the K-L Agreement.

**New Business:** none

**Public Comment Re: Non Agenda Items:** none

**Good of the Order:**

Trustees' roles and responsibilities were discussed as it pertains to regular attendance of board meetings.

**Adjournment: Motion:** Deb Lawson moved and Carolyn Feldkamp seconded to adjourn the meeting. Meeting adjourned at 6:52 PM.

Next meeting will be on August 18, 2015 at 5:30 PM.

Respectfully submitted,

Carolyn Feldkamp

Secretary

Approved September 15, 2015

