

Approved Minutes

December 15, 2015

5:37 PM to 6:22 PM

Tecumseh District Library

The December meeting of the Tecumseh District Library Board was called to order at 5:37 PM by President Stan Legenc. Roll call was taken. Trustees Feldkamp, Lawson, Legenc, Linke, Poczatek, and Roesch were in attendance. Also present was Library Director Gayle Hazelbaker.

Approval of the Agenda

Members asked that two items be added to the agenda: Minutes from the November 20, 2015 Retreat, and the Building and Grounds Report. **Motion:** Jane Poczatek moved to accept the agenda as changed. The motion was seconded by Matt Linke and it passed.

Public Comments Re: Agenda Items: none

Minutes from the November 17, 2015 Meeting: (see attached) One correction was noted. On the first page, under the Treasurer's Report the word "pour" should be "our". **Motion:** Matt Linke moved to accept the November 17, 2015 minutes as corrected. Carma Roesch seconded the motion and it passed.

Minutes from the November 20, 2015 Meeting: (see attached)

Motion: It was moved by Matt Linke and seconded by Jane Poczatek to accept the minutes from the November 20, 2015 Retreat. The motion passed.

Treasurer's Report: (see attached)

Motion: Carolyn Feldkamp moved to accept the Treasurer's Report as presented. The motion was seconded by Carma Roesch and it passed

Consent Agenda: (see attached)

A request was made to pull the Fund Development Report for further discussion. **Motion:** It was moved by Deb Lawson and seconded by Matt Linke to accept the Consent Agenda with the exclusion of the Fund Development Report. The motion passed.

Stan Legenc then spoke about a program utilized by the Methodist Church that has resulted in the church saving substantial amounts of money. He thought the library may benefit from this program as well. Jane Poczatek asked that he find out the name of the program and she will

research it for further consideration. **Motion:** Matt Linke moved that the Fund Development Report be approved as presented. Carolyn Feldkamp seconded the motion and it passed.

Friends' Report: none

Director's Report: (see attached)

No discussion

Old Business:

Soiree Update- The soiree to honor 2015's donors will be held on January 23, 2016 from 7-9 PM. A "Saying Goodbye to the 60's" will be the theme. Members of the committee are working on the details- food, décor, unveiling of the etched windows and possible tours of the renovated areas- to make this event memorable.

Renovation Update- Gayle Hazelbaker updated trustees on the progress of the renovation. Phase II has begun with the removal of asbestos in the staff lounge and Meeting Room A downstairs. She asked for the Board's approval of a proposal from Prodigy Networks to provide technology upgrades. These necessary changes will enable the library to provide for technological needs far into the future. She also asked the Board for input regarding a choice in the presentation package: Interactive vs. Smart board. Trustees Roesch and Linke who have experience in both modes of presentation highly recommended the Interactive Presentation package. It is more flexible in usage and more current in technology.

Motion: It was moved by Carma Roesch to accept the proposal by Prodigy Networks for new upgrades to the technological infrastructure. The motion was seconded by Deb Lawson and it passed unanimously.

Gayle also updated the Board on conversations with representatives from Kriegoff/ Lenawee regarding identified building and ground issues- unrelated to renovation project. All issues (see Building and Grounds Report) will be addressed by Kriegoff.

New Business:

MLA Action- Pending legislation in the Michigan House and Senate may result in public libraries having more control over tax captured funding. Trustees have been encouraged to contact appropriate legislators urging support for this legislation.

Public Relations Policies: no changes recommended

Slate of Officers- Nominating Committee Chairperson Matt Linke reported that the officers for the 2016 calendar year will be unchanged. (President- Stan Legenc, Vice- President- Jane Poczatek, Treasurer Deb Lawson, Secretary- Carolyn Feldkamp)

Public Comment Re: Non- Agenda Items: none

Good of the Order: none

Adjournment: The meeting adjourned at 6:22 PM.

Next meeting will be January 19, 2016

Respectfully submitted,

Carolyn Feldkamp

Approved January 19, 2016